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During the first semester of 2017, sixty-five manuscripts have been evaluated, 74% of which were rejected. Most manuscripts are returned to authors without peer-review because they do not conform to the Journal Guidelines. Authors have a time limit of 15 days to make corrections (if requested, deadlines may be extended). If manuscripts are not corrected within the given time limit, they are rejected.

Therefore, before sending a manuscript to any journal, it is imperative to read the Journal Guidelines. It is through this editorial that I will go through the guidelines of our Journal, so as to clarify them. Keep in mind that our goal is to improve.¹

1. GENERAL CONSIDERATIONS:

1.1 Manuscripts submitted for publication must be original and simultaneous submission to another journal is forbidden. The Journal of Oral Research retains the copyright of the published papers, including the translation. Later transcriptions are allowed, citing the source properly (J Oral Res). None of the authors will be paid.

1.2 The Journal of Oral Research receives papers in Spanish or English. The texts and translations are the responsibility of the authors, and the texts must have a precise and clear redaction, avoiding ambiguities. All papers will be published in English.

1.3 The Journal of Oral Research subscribes to the recommendations of the International Committee of Medical Journal Editors, and the Reporting Guidelines for Health Research Studies compiled by Equator-Network, available at <http://www.equator-network.org>.

2. CATEGORIES OF MANUSCRIPTS:

The Journal of Oral Research receives manuscripts in the following categories:

2.1 Articles: The maximum length of the body of the manuscript is 3,500 words, including up to 30 current references (75% from the last five years) and up to 6 tables or figures. For observational studies (cross-sectional, cohort or case-control) the use of STROBE Statement is required. For clinical trials the use of CONSORT Statement is required. Other types of designs are strongly encouraged to use the statement recommended by the Equator-Network. A maximum of 6 authors is allowed.

2.2 Communications: The maximum length of the body of the manuscript is 1,500 words, including up to 10 current references (75% from the last five years) and up to 2 tables or figures. For observational studies (cross-sectional, cohort or case-control) the use of STROBE Statement is required. For clinical trials the use of CONSORT Statement is required. Other types of designs are strongly encouraged to use the statement recommended by Equator-Network. A maximum of 4 authors is allowed.

2.3 Reviews: Including systematic and scoping reviews focused on updates in oral and craniofacial sciences. The maximum length of the body of the manuscript is 5,000 words, including 50 to 100 current references (75% from the last five years) and up to 6 tables or figures. The use of PRISMA Statement is required. A maximum of 6 authors is allowed.

2.4 Protocols: Focused on the methodological design of cohort studies, clinical trials, and systematic reviews. The maximum length of the body of the manuscript is 4,000 words, including up to 30 current references (75% from the last five years), and up to 6 tables or figures. For cohort studies the use of STROBE Statement is required. For clinical trials the use of SPIRIT Statement is required. For systematic reviews the use of PRISMA Statement is required. A maximum of 6 authors is allowed.

Conflict of interests: None.

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2.5 *Cases*: Must be relevant from an academic and/or epidemiologic point of view, with special consideration of bioethical component. The maximum length of the body of the manuscript is 1,500 words, including up to 20 current references (75% from the last five years), and up to 4 tables or figures. The use of CARE Statement is required. A maximum of 3 authors is allowed.

2.6 *Hypotheses*: Provisional explanations developed from a theoretical point of view and supported by related evidence. The maximum length of the body of the manuscript is 2,000 words, including up to 20 current references (75% from the last five years), and up to 3 tables or figures. The manuscript should be organized as follow: presentation of evidence, logic and explicit construction of the hypothesis, and critical evaluation of the hypothesis based on the current evidence (research protocols are not necessary). A maximum of 3 authors is allowed.

2.7 *Comments*: Short notes including reader's opinions and comments on published papers in the Journal, books, obituaries and events of interest to the oral and craniofacial sciences. A maximum of 400 words and up to 5 current references (75% from the last five years) are permitted. A maximum of 2 authors is allowed.

2.8 *Perspectives*: Short essays that expose a point of view about a relevant topic in oral and craniofacial sciences. A maximum of 1,500 words and up to 10 current references (75% from the last five years) are permitted. A maximum of 2 authors is allowed.

2.9 Due to editorial needs and/or agreements with the author, these formats may vary.

3. BIOETHICS:

3.1 All papers submitted to the Journal of Oral Research involving humans, animals, organs and/or tissues, must comply with the Declaration of Helsinki and the Ethics Statement of the journal.

3.2 The patient should not be identified by names or initials in the illustrations. A copy of the authorization of the patient and/or legal guardian (Informed Consent) must be sent for Cases.

3.3 Clinical trials must include the approval number or code of the Bioethics Committee and its registration in an international and publicly accessible database (ClinicalTrials.gov, Rebec, ANZCTR or other) in the "Methodology" section.

4. MANUSCRIPT PREPARATION:

4.1 Manuscripts submitted to the Journal of Oral Research should be typed in 1.5 line spacing, on letter size paper (215.9x279.4mm), with 3cm margin all around, 12pt Arial font, and pages numbered in the upper right. The following sections: 4.2 to 4.6 must be submitted on separate pages.

4.2 *Title Page*:- The title should be informative and concise with a maximum of 150 characters.- Authors must be clearly identified with their first name and surname.- The affiliations for each author must be given; multiple affiliations are permitted.- Contact details for the corresponding author including: address, phone and email.- Source of financial support: research grant and/or sponsoring

institution.- Conflicts of interest for each author.

4.3 *Abstract page*: Should contain no more than 250 words, and include three to five keywords listed in the MeSH terms; consult <http://decs.bvs.br/E/homepage.htm>.

4.4 *Body of the manuscript*: Structured as Introduction, Methodology, Results and Discussion or those recommended by Equator-Network statements. Hypotheses should be structured as: Background, Hypotheses and Critical Evaluation.

4.5 *References*: Should be cited as they appear in the text with superscript Arabic numeral. The Journal of Oral Research uses the Vancouver Citation Style. Authors are strongly encouraged to only use articles indexed by PubMed, Scopus, and Thomson Reuters databases. The citation of books/reports must be kept to a minimum. Websites and other electronic resources must be cited in-text, including the URL, only in exceptional cases.

4.6 *Tables and figures* should be constructed using the appropriate programs for MS Word, numbered sequentially with Arabic numerals, and without exception be cited in the text in parentheses. Each one should be on a separate page following the references. Tables and figures should have a title, and unusual abbreviations should be explained as a footnote. Photographs and illustrations must be at least 300dpi.

4.7 *Scientific terms* should not be written in abbreviated form. The units of measure must be submitted according to the International System of Units.

5. PEER-REVIEW PROCESS:

5.1 All manuscripts, except for Comments and Perspectives, will be submitted to peer-review. No more than 30 days will pass between the date of receipt and the first editorial decision.

5.2 Manuscripts that do not meet all of the requirements stated herein will be returned for correction before being evaluated. Authors have 15 calendar days to make the requested corrections, after that the manuscript will be automatically rejected.

5.3 Each submission will be reviewed by at least 2 experts external to the Facultad de Odontología, Universidad de Concepción.

5.4 Reviewers may suggest rejection, minor changes, major changes or acceptance. Reviewers' comments will be submitted alongside the editorial decision.- For minor changes, the manuscript will be accepted once it includes the requested changes, with no need for new reviewers.- For major changes, the modified manuscript will be evaluated by one of the initial reviewers in order to maintain the consistency and fluidity of the process.- Rejection is definitive and resubmission is not allowed.

5.5 Accepted papers will be published online in the "Early View" section at the website, <http://www.joralres.com>, and included in the first available issue according to the needs of the Journal. The dates of receipt, review, acceptance and online publication will be printed on the first page of each paper when published.

6. *SUBMISSIONS*: The manuscripts must be submitted by email to journal@joralres.com.

REFERENCES.

1. Cartes-Velasquez R. The goal is to improve. J Oral Res. 2016;5(5):178-9.